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www.HolyokeRentals.com

## RENTAL APPLICATION

**NOTE: EVERY OCCUPANT 18 YEARS OR OLDER MUST FILL OUT SEPARATE APPLICATION.**

TODAY'S DATE \_\_\_\_\_ DESIRED MOVE IN DATE \_\_\_\_\_ DESIRED # OF BR'S \_\_\_\_\_

HOW DID YOU HEAR ABOUT US? \_\_\_\_\_

LAST NAME \_\_\_\_\_ FIRST \_\_\_\_\_ MIDDLE \_\_\_\_\_

DATE OF BIRTH \_\_\_\_\_ SOC. SEC. # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ LICENSE OR I.D. # \_\_\_\_\_

PHONE NUMBER (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ CELL PHONE (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

EMAIL: \_\_\_\_\_ NAME(S) USED IN THE PAST: \_\_\_\_\_

### **OTHER HOUSEHOLD MEMBERS WHO WILL BE LIVING WITH YOU**

FULL NAME	SOC. SEC. #	DOB	GENDER	RELATIONSHIP TO APPLICANT
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_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

### **PLEASE ANSWER THE FOLLOWING QUESTIONS AS COMPLETELY AS POSSIBLE.**

1. HAVE YOU EVER BROKEN A LEASE? IF SO WHEN AND WHY? \_\_\_\_\_

\_\_\_\_\_

2. HAVE YOU EVER REFUSED TO PAY RENT FOR ANY REASON? \_\_\_\_\_

\_\_\_\_\_

3. HAVE YOU EVER BEEN EVICTED OR ASKED TO LEAVE? \_\_\_\_\_

\_\_\_\_\_

4. HAVE YOU EVER BEEN CONVICTED OF ANY CRIME? IF SO, WHAT CRIME AND WHEN?:

\_\_\_\_\_

\_\_\_\_\_

PRESENT ADDRESS: \_\_\_\_\_

MOVE IN DATE \_\_\_\_\_ CURRENT MONTHLY RENT \$ \_\_\_\_\_ IS RENT CURRENT? \_\_\_\_\_

DOES IT INCLUDE HEAT? \_\_\_\_\_ HOT WATER? \_\_\_\_\_ ELECTRICITY? \_\_\_\_\_

DO YOU HAVE A SECURITY DEPOSIT HERE? \_\_\_\_\_ NUMBER OF LATE PAYMENTS \_\_\_\_\_

LANDLORD/MANAGEMENT CO. \_\_\_\_\_

TEL. # (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

FAX # (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

HAVE YOU HAD ANY PROBLEM WITH CURRENT LANDLORD? \_\_\_\_\_

REASON FOR MOVING (BE SPECIFIC) \_\_\_\_\_

PREVIOUS ADDRESS: \_\_\_\_\_

MOVE IN DATE \_\_\_\_\_ CURRENT MONTHLY RENT \$ \_\_\_\_\_ IS RENT CURRENT? \_\_\_\_\_

DID IT INCLUDE HEAT? \_\_\_\_\_ HOT WATER? \_\_\_\_\_ ELECTRICITY? \_\_\_\_\_

DID YOU HAVE A SECURITY DEPOSIT HERE? \_\_\_\_\_ NUMBER OF LATE PAYMENTS: \_\_\_\_\_

LANDLORD/MANAGEMENT CO.: \_\_\_\_\_

TEL. # (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

FAX # (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

HAVE YOU HAD ANY PROBLEM WITH CURRENT LANDLORD? \_\_\_\_\_

REASON FOR MOVING (BE SPECIFIC) \_\_\_\_\_

**EMPLOYMENT / INCOME INFORMATION PLEASE PROVIDE PAY STUBS OR AWARD LETTERS**

PRESENT EMPLOYER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ TEL. (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

POSITION: \_\_\_\_\_ LENGTH OF EMPLOYMENT \_\_\_\_\_ MONTHLY INCOME: \$ \_\_\_\_\_

SUPERVISOR'S NAME \_\_\_\_\_

PRESENT/PREVIOUS EMPLOYER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ TEL. (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

POSITION: \_\_\_\_\_ LENGTH OF EMPLOYMENT \_\_\_\_\_ MONTHLY INCOME: \$ \_\_\_\_\_

SUPERVISOR'S NAME \_\_\_\_\_

**PERSONAL REFERENCES**

NAME/ADDRESS \_\_\_\_\_ PHONE (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

NAME/ADDRESS \_\_\_\_\_ PHONE (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

NAME/ADDRESS \_\_\_\_\_ PHONE (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

**OTHER INCOME**

1. SOURCE: \_\_\_\_\_ \$ \_\_\_\_\_  
HOW LONG HAVE YOU BEEN RECEIVING THIS INCOME? \_\_\_\_\_
2. SOURCE: \_\_\_\_\_ \$ \_\_\_\_\_  
HOW LONG HAVE YOU BEEN RECEIVING THIS INCOME? \_\_\_\_\_
3. SOURCE: \_\_\_\_\_ \$ \_\_\_\_\_  
HOW LONG HAVE YOU BEEN RECEIVING THIS INCOME? \_\_\_\_\_

**VEHICLE INFORMATION / EXPENSES / BANK INFORMATION**

VEHICLE: \_\_\_\_\_ MODEL: \_\_\_\_\_ COLOR: \_\_\_\_\_ PLATE: \_\_\_\_\_

VEHICLE: \_\_\_\_\_ MODEL: \_\_\_\_\_ COLOR: \_\_\_\_\_ PLATE: \_\_\_\_\_

LIST CURRENT MONTHLY EXPENSES AND AMOUNTS:

EXPENSE: \_\_\_\_\_ AMOUNT: \$ \_\_\_\_\_

EXPENSE: \_\_\_\_\_ AMOUNT: \$ \_\_\_\_\_

EXPENSE: \_\_\_\_\_ AMOUNT: \$ \_\_\_\_\_

NAME OF BANK: \_\_\_\_\_

DO YOU HAVE A CHECKING ACCOUNT? \_\_\_\_\_ SAVINGS? \_\_\_\_\_ CREDIT CARDS? \_\_\_\_\_

**PART OF OUR VERIFICATION PROCESS IS TO REQUEST A HOUSING COURT REPORT AND/OR CRIMINAL BACKGROUND CHECK. IS THERE ANYTHING NEGATIVE THAT WE MAY FIND?**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Pursuant to Massachusetts law, the management shall not make any inquiry concerning the race, religious creed, national origin, sexual orientation, age (except if minor) marital status or physical.**

**The applicant(s) warrants that all information contained herein is true, and understand that false statements or information may result in rejection of this application, or cause immediate eviction thereafter. I hereby apply for an apartment, with my signature below, I hereby authorize and request all credit reporting agencies, employers, financial institutions, credit and personal references, former and present landlords, and Criminal Offender Record Info (CORI) to release all pertinent information for me. A photocopy of this shall be as valid as the original.**

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**THIS APPLICATION DOES NOT CONSTITUTE ANY ORAL AND /OR WRITTEN COMMITMENTS ON THE PART OF THE OWNER / MANAGEMENT.  
SE HABLA ESPANOL**

**LIST OF DOCUMENTS AND INFORMATION WE NEED IN ORDER TO PROCESS APPLICATION.**

- 1. COMPLETE RENTAL APPLICATION**
- 2. 4 RECENT PAY STUBS (EACH APPLICANT)**
- 3. AWARD LETTERS- SOCIAL SECURITY, WELFARE, CHILD SUPPORT, SECTION 8, ETC.**
- 4. LANDLORD VERIFICATION FORM**
- 5. SOCIAL SECURITY CARDS FOR EVERYONE (INCLUDING CHILDREN)**
- 6. PHOTO I.D.**

**WE CHECK:**

- 1. CRIMINAL BACKGROUND (CORI)**
- 2. EVICTION BACKGROUND**
- 3. COURT RECORDS**
- 4. PREVIOUS LANDLORD'S REFERENCES**

**NO EXCEPTIONS**

**LISTA DE DOCUMENTOS E INFORMACION NECESARIA PARA PROCESAR ESTA APLICACION.**

- 1. APLICACION COMPLETA**
- 2. 4 TALONARIOS RECIENTES**
- 3. CARTAS DE VERIFICACION DE INGRESOS – SEGURO SOCIAL, PENSION ALIMENTARIA, SECTION 8 ETC.**
- 4. VERIFICACION DE SU PROPIETARIO DE VIVIENDA**
- 5. TARJETA DE SEGURO SOCIAL PARA TODOS (INCLUYENDO NINOS)**
- 6. IDENTIFICACION CON PHOTO**

**NOSOTROS VERIFICAMOS:**

- 1. RECORD DE BUENA CONDUCTA**
- 2. DESALOJAMIENTOS PREVIOS**
- 3. REPORTES DE LA CORTE**
- 4. REFERENCIAS DE PROPIETARIOS ANTERIORES**

**SIN EXCEPCIONES**